

Please print the application on both sides of the page  
and complete with block capitals

Appendix no. 2

form for UW employees  
and UW pensioners/disability pensioners still  
employed by the University of Warsaw

**APPLICATION**  
**for a subsidy for additional recreation**  
**during Christmas 2022 and New Year's Eve**

1. Name and surname: .....
2. Applicant's personal identification number (PESEL) or personal number in SAP .....
3. Contact phone .....
4. I hereby confirm that the average monthly gross income per person in the family, calculated according to the rules set forth under paragraph 7 sections 6–9 of the USBF Regulations,  
amounts to:.....
5. I am a single parent. YES - NO
6. I am raising a child/children completely unable to lead an independent life due to illness, requiring constant care and other people's support in fulfilling social roles and everyday life activities. YES - NO  
**In the case of providing an affirmative answer, attach a decision of an institution authorized to assess the degree of disability as per paragraph 4 item 4 of the University Social Benefits Fund Regulations.**

..... 2022

(application submission date)

.....

(applicant's signature)

**The subsidy shall be disbursed in the manner stipulated for work remuneration payment.**

-----  
**Decision on granting a subsidy for additional recreation during Christmas 2022 and New Year's Eve**

I hereby confirm that the above-mentioned applicant is an employee of our Faculty/Organizational Unit and it is their primary workplace at the University of Warsaw.

Based on the above statement, I grant the subsidy for additional recreation in the gross amount of

PLN .....

Warsaw ..... 2022

.....

(name stamp and signature  
of the Dean/Head of the Unit  
or authorized person)

*Note: the English version of this document is for information purposes only*

### **Information clause**

1. The personal data controller for your data shall be the University of Warsaw with its registered office at ul. Krakowskie Przedmieście 26/ 28, 00-927 Warsaw.
2. The data controller has appointed a Data Protection Officer (DPO) who supervises the correct processing of personal data and who you may contact via e-mail: [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl)
3. Your personal data shall be processed in order to grant, pay and settle the USBF benefit: “subsidy for additional recreation during Christmas 2022 and New Year’s Eve”.
4. The data provided shall be processed on the basis of Article 6(1)(c) of the GDPR. \* The processing is necessary to comply with a legal obligation imposed on the controller. The legal obligation arises from the provisions of the Act on the Company Social Fund, the Act on the Principles for Registration and Identification of Taxpayers and Payers; the Act on Personal Income Tax.
5. Providing data is voluntary, however, if you not provide the data, the USBF benefit “subsidy for additional recreation during Christmas 2022 and New Year’s Eve” cannot be granted, disbursed and settled.
6. Access to personal information shall be granted to authorized employees and associates of the controller. Personal data shall be made available to authorized entities pursuant to the provisions of the law. Recipients of personal data may also be entities responsible for the destruction of documentation on the basis of a data processing agreement, which will ensure an adequate level of protection for your data.
7. Personal data provided in the applications shall be stored for a period of 5 years as of the end of the calendar year in which the benefit has been disbursed.
8. According to the principles specified by the GDPR you have the right to access the content of their data and the right to correct, erase (subject to Article 17 section 3 of the GDPR) and restrict processing of such data. You have the right to file a complaint with the President of the Personal Data Protection Office.
9. Your data shall not be processed by automated means and shall not be subject to profiling.

The information clause can also be found at [www.uw.edu.pl/pracownik/wsparcie-socjalne-dla-pracownika](http://www.uw.edu.pl/pracownik/wsparcie-socjalne-dla-pracownika) and on the information boards at the Office for Personnel Social Benefits.

---

\* Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal EU L 119 of 4 May 2016, page 1, as amended).